

## Agenda

1. Contracts–countersign
2. Narrative report (progress) – Chelsey
3. Financial report– Sabin (Kate)

## Proposed deliverables (Q4 progress deliverables) - January 15

Activity	Proposed deliverable	Lead
1.2: Develop joint fundraising and advocacy materials	Proposals (VCF, Australia)	Chelsey
<b>2.1: Lead co-design activities to develop localized version of CU (PK)</b>	<ul style="list-style-type: none"> <li>● <i>Field mission itinerary (updated)</i></li> <li>● (Condensed) Facilitation guide – sent for translation</li> <li>● Sketches (PK)</li> <li>● <i>Synthesis template</i></li> </ul>	Chelsey (Wendy)
<b>2.2 Develop research protocols for multi-country pilot research</b>	<ul style="list-style-type: none"> <li>● PK draft proposal</li> <li>● Completed KE, UG proposals</li> </ul>	Chelsey
2.3 Recruit participants for pilot research	<ul style="list-style-type: none"> <li>● <i>Signed MoUs with national academic partners</i></li> </ul>	Kate
<b>2.4 Conduct data analysis for pilot research</b>	<ul style="list-style-type: none"> <li>● Brief (overview of data analysis process, tools &amp; timeline)</li> </ul>	John
<b>2.5 Draft articles for scientific publication</b>	<ul style="list-style-type: none"> <li>● Methods paper</li> <li>● Communication plan</li> <li>● <i>Sabin blog</i></li> <li>● Conference presentation</li> </ul>	Chelsey (Kate)
<b>2.7 Provide technical support &amp; maintenance for CU</b>	<ul style="list-style-type: none"> <li>● Feature list, costing + timeline</li> </ul>	Goodbeast
<b>3.1 Adapt content for loGT deployment</b>	<ul style="list-style-type: none"> <li>● Updated paper trails + script</li> </ul>	Wendy (Chelsey)
<b>3.2 Provide technical support for localized deployment</b>	<ul style="list-style-type: none"> <li>● <i>Updated Game Design Document</i></li> <li>● <i>Style guide</i></li> <li>● <i>Requirements brief (from loGT team)</i></li> </ul>	
<b>4.1 Develop &amp; launch global CU website</b>	<ul style="list-style-type: none"> <li>● <i>Splash page</i></li> <li>● <i>Domain purchase (proof)</i></li> <li>● Narrative brief</li> </ul>	Goodbeast (Chelsey)
<b>4.2 Identify &amp; scope global and country level</b>	<ul style="list-style-type: none"> <li>● Scoping document (process + timelines + features list)</li> </ul>	Goodbeast (Chelsey)

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<b>monitoring requirements</b>		
<b>5.1 Develop peer to peer facilitation guide</b>	<ul style="list-style-type: none"><li>• Mock up</li><li>• <i>Country identification</i></li></ul>	Wendy
<b>6.1 Global management &amp; support staff</b>	<ul style="list-style-type: none"><li>• Running meeting notes (shared doc)</li></ul>	Chelsey

To do:

- Set up call with loGT team
- Set up calls with COs
- Identify IT focal point for Goodbeast discussions

